



Delaware Building Officials Association

c/o Joe Day
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Meeting Minutes

Date: 4/22/2008

Location: Minquadale Fire Company

Meeting Attendance: Membership listing was distributed for member acknowledgement.

CALL TO ORDER

The meeting was called to order by the President, Joe Day, at 7:05 p.m. and the Pledge of Allegiance was recited.

ROLL CALL OF OFFICERS AND ATTENDANCE

The 2008 Officers and Board of Directors were recognized, as well as committee chairs and members. Meeting attendance:

Jeffrey Bergstrom
Michele Davis
Joe Day
R.T. Leicht
Penny Person
John Robitaille
John Rudd

Tom Sciulli
Barbara Scott-Cooper
Richard Seery
Anthony Sisofo
Steve Wilson
Tim Poole

REVIEW AND APPROVAL OF LAST MEETING

The meeting minutes from March 25, 2008 were not available for review and approval.

MEETING REPORTS

President's Report – Joe Day

- ICC yearly chapter report is due and will be completed by the President
- Region 7 meeting will be a two-day event in Hagerstown, MD in early May. Any interested members should contact Joe Day directly
- By-laws for DBOA and Region 7 are available for review
- Banquet food prices for the Minquadale Fire Company will be forwarded to the Education committee for review
- Web site information from ICC has been forwarded to the Web Site committee
- ICC will be providing a Chapter banner t no charge in the near future
- The archives for DBOA are available for review by any member, please contact Joe Day. This includes state-wide building code information

Treasurer's Report – Tom Sciulli

- The DBOA bank accounts have been transferred to reflect 2008 officers.
- The business Money Market account has a balance of \$3941.00 and the checking account balance is \$694.81. In addition, \$150.00 in membership fees will be deposited for a total of \$4786.43.

COMMITTEE REPOTS

Education – John Robitaille

- Proposing a two day seminar in September on a Wednesday and Thursday. The event topics will be accessibility and legal aspects. Tentative dates are Sept. 17th & 18th or Sept. 24th & 25th.

Web Site – Penny Person

- The committee will be defining what information to display and report back next month.

OLD BUSINESS

First Item – Training Event in September

Notes: John Robitaille made a motion on behalf of the Education Committee to sponsor two one-day seminars on September 17th and 18th or 24th and 25th with the topics slated as accessibility and legal aspects. Seconded by Barbara Scott-Cooper.

Additional Discussion Points: - none

Decision(s): Motion passed.

Second Item – May Meeting education

Notes: John Robitaille made a motion on behalf of the Education Committee to present a training session on pool barriers at the May General Meeting. Steve Wilson seconded.

Additional Discussion Points: Consensus was met that it is a good time of year for this discussion.

Decision(s): Motion passed.

NEW BUSINESS

First Item – Review of Bylaws

Notes: The DBOA bylaws may need to be revisited. Joe Day requested membership review current items for a discussion in May.

Additional Discussion Points: none

Decision(s): This item will be discussed in May and a decision to form a Bylaws Committee will be determined at that time.

Second Item – General Meeting Training Topics

Notes: Several vendors have contacted membership about meeting presentations, including UL; Balco; and waterless urinal manufacturer.

Additional Discussion Points: The UL rep would need specific topics for presentation.

Decision(s): The Education committee will review this information for future meeting presentations.

Third Item – Misc. Office Supplies

Notes: Joe Day requested a motion be carried to allow DBOA Officers to spend up to \$50 for office supplies without prior approval. John Robitaille made motion on behalf of membership to allow DBOA Officers incur office supply expenses of up to \$50.00 without prior approval. Seconded by Jeff Bergstrom.

Additional Discussion Points: The organization is in need of stamps and general office supplies.

Decision(s): Motion passed.

Fourth Item – 50/50 Raffle

Notes: Joe Day asked membership about having 50/50 raffles at future meetings.

Additional Discussion Points: This would be determined by the number of attendees

Decision(s): none

Fifth Item – Meeting Calendar

Notes: General meetings of the DBOA will be held on the 4th Tuesday of the month.

Additional Discussion Points: The suspension of meetings on July and August was discussed.

Decision(s): none

Sixth Item – Statewide Building Code

Notes: Previously, the DBOA supported a statewide building code. Information is available in our archives regarding previous attempt in the 1990s.

Additional Discussion Points: ABC may be looking to propose this in the future. Membership discussion centered around the benefits of such a code and the possible opposition of smaller jurisdictions in lower Delaware.

Decision(s): none

Seventh Item – Meeting Invitees

Notes: Membership suggested a proactive approach to inviting both Architect and Engineering firms to our meetings.

Additional Discussion Points: DBOA should advertise through DAPE and the AIA newsletter.

Decision(s): Joe Day and Michele Davis will review options.

JURISDICTION/AGENCY REVIEWS

State Fire Marshal Office – R.T. Leicht

- Life and Safety Code will be updated in 2009. Code Amendments proposals are now being accepted via the website and U.S. mail. All proposals should be received by Fall 2008/early Spring 2009.
- Fire safe cigarettes legislative has passed and goes into effect January 1, 2009.
- SFMO provides funding for licensed electricians to install smoke detectors for disabled and provides detectors for the hearing impaired with Wake-up Delaware.

City of New Castle – Jeff Bergstrom

- New age-restricted community proposed that will be 6-stories and is currently seeking zoning approvals.

City of Newark – Tom Sciulli, Steve Wilson

- The Newark Country Club plan has been approved and will allow for 271 SFDs
- A Home Depot is proposed adjacent to Suburban Plaza and is in the building plan review process.
- The expansion of the Aberdeen Proving Ground is forthcoming and should be beneficial to the Newark area in the form of housing and technology.

University of Delaware – Penny Person

- Most projects are on hold due to the new administration at this time.

Town of Middletown – Tony Sisofo

- Recent discussions were held regarding approval of superior wall systems for Anderson Homes projects.

New Castle County – Barbara Scott-Cooper

- The Rental Inspection Program has completed its first year. County Council recently adopted legislation requiring smoke detectors in all bedrooms of all rental units.

DATE AND TIME OF NEXT MEETING – Tuesday, May 27, 2008 at 7p.m.

ADJOURNMENT – Joe Day adjourned the meeting at 8:30 p.m.