



# Delaware Building Officials Association

c/o Joe Day  
87 Reads Way, New Castle, DE 19720  
deboapresident@deboa.org

302-395-5519  
www.DEBOA.org

## Meeting Minutes

**Date:** 6/24/2008

**Location:** Minquadale Fire Company

---

### CALL TO ORDER

The meeting was called to order by the President, Joe Day, at 7:00 p.m. and the Pledge of Allegiance was recited.

### ROLL CALL OF OFFICERS AND ATTENDANCE

The 2008 Officers and Board of Directors were recognized, as well as committee chairs and members. Meeting attendance:

Jeffrey Bergstrom  
Angela Conrad  
Joe Day  
Paul Hart  
Ray Hudson  
Hugh Lindo  
Glenn Palmer  
Penny Person

Tim Poole  
Jeff Sanders  
Tom Sciulli  
Barbara Scott-Cooper  
Richard Seery  
Sotir Sosangelis  
Kevin Wilson  
Steve Wilson

### REVIEW AND APPROVAL OF LAST MEETING

The meeting minutes from April 22, 2008 were read and approved as prepared.

### MEETING REPORTS

#### President's Report – Joe Day

- The ICC yearly chapter report has been submitted
- By-laws for DBOA and Region 7 are available for review
- Banquet food prices for the Minquadale Fire Company will be forwarded to the Education committee for review
- Our chapter banner provided by ICC has been received and was displayed
- City of Wilmington dues are outstanding and requested Hugh Lindo to coordinate payment

#### Treasurer's Report – Tom Sciulli

- The business Money Market account and checking account balances were reported.

### EDUCATION/TRAINING SESSION

#### Pool Barriers – 2003 IBC

- Member, Barbara Scott-Cooper reported on Pool Barrier requirements as defined in the 2003 International Building Code.
- Handouts included an FAQ on swimming pool permits and barrier requirements, and also a group of figures to follow the discussion.

## **COMMITTEE REPOTS**

### **Education – Barbara Scott-Cooper**

- The ICC-two day seminar dates will be discussed later in the meeting. The event topics will be 2006 IBC Accessibility and Usability and Legal Aspects of Code Administration. The July meeting will include a presentation from UL.

### **Web Site – Penny Person**

- The committee has selected Yahoo as our website host and will be proposing email addresses at this meeting. The basic website pages have been defined and a currently being built.

## **OLD BUSINESS**

### **First Item – Training Event in September**

Notes: Previously the dates of September 17<sup>th</sup> and 18<sup>th</sup> or 24<sup>th</sup> and 25<sup>th</sup> were proposed.

Additional Discussion Points: With ICC training from September 14<sup>th</sup> – 23<sup>rd</sup>, a motion from the floor proposed later meeting dates of October 8<sup>th</sup> and 9<sup>th</sup>. This motion was seconded.

Decision(s): Motion passed. DBOA training with ICC will be October 8 & 9, 2008 with the topics of 2006 IBC Accessibility and Usability and Legal Aspects of Code Administration.

---

## **NEW BUSINESS**

### **First Item – Website Address**

Notes: A number of options are available for DBOA's website address. Penny Person motioned to adopt the website address of [www.DEBOA.org](http://www.DEBOA.org). It was seconded.

Additional Discussion Points: none

Decision(s): Motion passed.

---

## **JURISDICTION/AGENCY REVIEWS**

Each agency below spoke about new projects in their jurisdiction

**City of New Castle**

**Town of Middletown**

**City of Newark**

**New Castle County**

**University of Delaware**

**DATE AND TIME OF NEXT MEETING** – Tuesday, July 22, 2008 at 7p.m.

**ADJOURNMENT** – Joe Day adjourned the meeting at 8:30 p.m.

Prepared by Michele Davis/Paul Hart  
July 22, 2008